

# CHANGE OF AGENT FOREIGN LIMITED LIABILITY COMPANY

Office of the Secretary of the State  
30 Trinity Street / P.O. Box 150470 / Hartford, CT 06115-0470 / Rev. 10/01/2004

*See reverse for instructions*

<b>Space For Office Use Only</b>		<b>Filing Fee: \$25.00</b>
<b>1. NAME OF LIMITED LIABILITY COMPANY IN STATE OR COUNTRY OF FORMATION:</b>		
<b>2. THE NAME UNDER WHICH THE LIMITED LIABILITY COMPANY TRANSACTS BUSINESS IN CONNECTICUT, IF DIFFERENT FROM NAME STATED IN NUMBER 1 ABOVE:</b>		
<b>3. STATE/COUNTRY OF FORMATION:</b>		
<b>4. APPOINTMENT OF NEW REGISTERED AGENT FOR SERVICE OF PROCESS: (Check <u>A</u> or complete B.)</b>		
<div style="display: flex; justify-content: space-between;"><div style="width: 45%;"><p><b>A.</b> _____ The limited liability company appoints the Secretary of the State of Connecticut and his successors in office to be its agent upon whom any process, in any action or proceeding against it, may be served.</p><p><b>B. Print or type name of agent</b></p><p>_____</p></div><div style="width: 50%; border: 1px solid black; padding: 5px;"><p><b>Business address:</b> (P.O. Box is unacceptable)</p> <p><b>Residence address:</b> (P.O. Box is unacceptable)</p> </div></div> <div style="text-align: center; margin-top: 20px;"><p>Acceptance of Appointment</p>  <p>_____</p><p><b>Signature of Agent</b></p></div>		
<b>5. EXECUTION:</b>		
<p>Dated this ____ day of _____, 20 ____.</p>		
<b>Print or type name of signatory</b>	<b>Capacity of signatory</b>	<b>Signature</b>

**INSTRUCTIONS FOR COMPLETION OF THE CHANGE OF AGENT FORM**  
**Foreign Limited Liability Company**

Instructions

1. NAME OF LIMITED LIABILITY COMPANY IN STATE OR COUNTRY OF FORMATION: Please provide the complete name of the limited liability company.
2. THE NAME UNDER WHICH LIMITED LIABILITY COMPANY SHALL TRANSACT BUSINESS IN CONNECTICUT: Provide the complete name under which the limited liability company transacts business in Connecticut as it currently appears on the records of the Secretary of the State if other than the name stated in item number 1.
3. STATE/COUNTRY OF FORMATION: Please provide the limited liability company's state or country of formation.
4. APPOINTMENT OF NEW STATUTORY AGENT: **A LIMITED LIABILITY COMPANY MAY NOT BE ITS OWN AGENT.** The limited liability company may appoint either the Secretary of the State by placing a check next to selection A or a natural person who is a resident of Connecticut; a Connecticut corporation, limited liability company, limited liability partnership, or statutory trust; or a foreign corporation, limited liability company, limited liability partnership or statutory trust which has obtained a certificate of authority to transact business in Connecticut, by completing selection B. If the agent is a natural person, such person must provide the complete street address of his or her business and residence. If the agent is an entity, it must provide the address of its principal office in the block provided for "Business address" and the person signing on its behalf must include his or her title on the signature line. **The agent must sign accepting the appointment.**
5. EXECUTION: The document must be executed by an authorized official of the limited liability company. That person must print or type their name, state the capacity under which they sign and provide a signature. The execution constitutes a legal statement under the penalties of false statement that the information provided in the document is true.